

**CITY OF ITHACA
CITY COUNCIL MEETING
March 19, 2024
7:00 PM**

The regular meeting of the City of Ithaca City Council was called to order by Mayor Brett Baublitz at 7:00pm. and followed by the Pledge of Allegiance to the Flag.

Present were Mayor Brett Baublitz, Councilpersons James Andrew, Rob Endter, Clark Hubbard, Alison Jerome, Rick Koppleberger and Kristyn Roethlisberger. Staff present was City Manager Jamey Conn and City Clerk Cathy Cameron.

Additional staff present was Treasurer Barbara Fandell.

Absent was none.

Audience in attendance was none.

Moved by Koppleberger, second by Hubbard to approve the minutes of the regular meeting held March 5, 2024. Motion carried.

Mayor Baublitz asked for approval of the agenda and for any items to be removed from the Consent Agenda.

Moved by Koppleberger, second by Jerome to approve the Agenda including the Consent Agenda. Motion carried.

Public Comment

Mayor Baublitz asked for public comment. There was none.

Consent Agenda

Moved by Hubbard, second by Jerome to approve the consent agenda items as listed:

- **City Manager’s written report, which included updates and information on Lagoons, Downtown Pets, MDOT Construction, Playscape, City Parcel and Board of Review.**
- **Claims submitted to the Ways and Means Committee by City Treasurer Fandell and recommended for payment: Accounts Payable Checks #49669-49702 and Payroll Checks #16878-16882, DD #2800-2811, EFT #1780-1783 as listed in the Check Register Book.**
- **Correspondence received was MDOT News Release**

Motion carried by Roll Call Vote:

Ayes: (7) Endter, Hubbard, Jerome, Koppleberger, Roethlisberger, Andrew, Baublitz

Nos: (0) None

Absent: (0) None

Committee/Department Reports

Mayor Baublitz reported that the Committee of the Whole met prior to the council meeting that evening. Manager Conn reported to the council that an error was found in utility billing, resulting in the underbilling of accounts that recently had new meters installed. A full review of all accounts was conducted, identifying a few accounts with conversion code errors. Discussion was held.

Moved by Koppleberger, second by Andrew to forego any collection of the underbilled accounts due to city error and make whole on the conversion accounts that were identified. Motion carried.

City Manager Comments

Manager Conn reported that he, Water/Sewer Superintendent Waldron and Treasurer Fandell had attended a meeting with EGLE staff regarding lagoon maintenance. Most of the meeting was focused on the infiltration into the sanitary sewer system from storm water. They also discussed resolving past inspection issues at the lagoons. Manager Conn further reported that a city owned lot off Dilts Road is garnering interest as a road and for purchase of neighboring properties. Discussion was held.

Unfinished Business

There was none.

New Business

Mayor Baublitz presented the Professional Services Proposal from ROWE for the State Revolving Fund Project Plans Fiscal Year 2025. Manager Conn stated that this proposal in the amount of \$19,800 includes engineering services for CWSRF (Union Street – Center to Barber) and DWSRF (Union Street – Center to Arcada) & (North Street – Maple to Pine River) project plans.

Moved by Hubbard, second by Jerome to approve the engineering proposal from ROWE in the amount of \$19,800 for State Revolving Fund Project Plans Fiscal Year 2025 (CWSRF/DWSRF) and authorized the City Manager to sign the contract. Motion carried.

Manager Conn presented the street maintenance cost increases from the capital improvement plan for fiscal years 2023/2024 and 2024/2025. The proposed maintenance has increased in cost in the amount of \$22,200 (2023/2024) and \$13,300 (2024/2025).

Moved by Andrew, second by Hubbard to approve the additional cost of \$35,500 for proposed street maintenance for fiscal years 2023/2024 and 2024/2025, amending the budget as necessary. Motion carried.

Public Comment

Mayor Baublitz asked for public comments. There was none.

Announcements

There was none.

Moved by Hubbard, second by Jerome to adjourn. Motion carried.

The meeting adjourned at 7:24pm.

Approved 4-2-2024

Cathy Cameron

Cathy Cameron, City Clerk